



First Aid Policy

Coronavirus Addendum

Document Control

This policy has been approved for operation within	Manchester Muslim Preparatory School
Date of last review	May 2020
Review period	N/A: Extra-ordinary
Policy status	Statutory
Owner	MMPS
<i>This policy addendum will be subject to ongoing review and may be amended prior to the scheduled date of next review in order to reflect changes in legislation, where appropriate.</i>	

1. First Aid

- First Aiders will always be on duty and available in school. You should call 111 for advice, if required.
- First Aiders should try to assist at a safe distance from the casualty as much as possible and minimise the time of sharing the breathing zone.
- Where possible ask the casualty to do things for themselves, but treating them should be our first concern.
- Remember:
 - Preserve life
 - Prevent worsening
 - Promote recovery

2. Changes to CPR

- Always use: face mask/shield, disposable gloves, apron or other suitable covering.
- Only deliver CPR by chest compressions. **Don't** do rescue breaths.

3. PPE/Disabled toilet/sick room

- The majority of staff in schools and settings will not require PPE beyond what they normally need for their work, even if they are not always able to maintain a distance of 2 meters from others. PPE is needed in a very small number of cases. Practice good hygiene - frequent hand washing, catch it bin it kill it.
- If some children regularly spit or require physical contact then they can increase the risk of droplet transmission via biting, licking, or spitting. In these circumstances staff should continue to provide care in the same way, making use of existing use PPE. This should be brought to the attention of the SLT team if it creates a persistent problem.

PPE is only needed in a very small number of cases:

- Where an individual child, young person or other learner becomes ill with COVID 19 symptoms and only then if a distance of 2 meters cannot be maintained.
- Where a child, young person or learner already has routine intimate care needs that involves the use of PPE, in which the same PPE should continue to be used.
 - Blue and white disposable aprons are available. Some are hanging behind the disabled toilet door and there are further supplies kept near the main office. Please ensure new ones are available after disposal.

- Face shields are kept in the drawer under the sick room bed.
- When disposing of used PPE equipment, staff should put all items in the black bin, situated behind the door in the disabled toilets.

4. Prevent worsening, promote recovery: all other injuries or illnesses

- If you suspect a serious illness or injury, call 999 immediately. Tell the handler if the patient has any **COVID-19** symptoms.
- If giving first aid to someone you should use the recommended equipment listed above.

5. After delivering any first aid

- Ensure you safely discard of disposable items and clean reusable ones thoroughly.
- Wash your hands thoroughly with soap and water or an alcohol-based hand sanitiser as soon as possible.

6. Keep enough first aider cover

- If fewer people are coming into the workplace, it may still be safe to operate with reduced first aid cover. Higher risk activities should be avoided.

7. First Aid certificate extensions

- If you hold a first aid certificate that expires on or after 16th March 2020 and cannot access requalification training because of coronavirus, you may qualify for an extension.
- This applies to
 - Offshore Medic (OM)
 - Offshore First Aid (OFA)
 - First Aid at Work (FAW)
 - Emergency First Aid at Work (EFAW)

8. Requalification training in England

- HSE has agreed a final deadline for requalification of these qualifications for 30 September 2020

9. Annual refresher training

- If first aiders are unable to access annual refresher training face to face during the COVID-19 outbreak, HSE supports the use of online refresher training to keep their skills up to date

- HSE strongly recommends that the practical elements of actual FAW, EFAW and requalification courses are delivered face to face, so that competency of the student can be properly assessed.

10. Cleaning and disinfection (if a pupil or member of staff is symptomatic of COVID-19)

- Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal.
- All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:
 - objects which are visibly contaminated with body fluids
 - all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells
- Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:
 - use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine or
 - a household detergent followed by disinfectant
- Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants or if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses
- Avoid creating splashes and spray when cleaning.
- Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below.
- When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used.
- Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of.